# 89.

E-FORM

P.9, r.15(3) FJ(G)R 2024

## Summons to Inspect

This Form is used to apply to Court for an order to inspect document(s).

This form contains Notes to help you in the completion of the form. Please note that the Notes are **NOT** to be construed or regarded as a substitute for legal advice. Please seek legal advice if necessary.

### Section 1: Application

|  |  |  |
| --- | --- | --- |
| 1. | I am  the Applicant in Enter main case number here.  the Respondent in Enter main case number here.  Enter name or party type here in Enter main case number here. | *Notes*  *You may refer to the Originating Application for your party type.*  *Please state the OA case number i.e. FC/OAD 1/2022 and not the sub-case number.* |
| 2. | This summons is filed against   |  |  | | --- | --- | |  | the Applicant | |  | the Respondent | |  | Enter name or party type here | | *If the summons do not involve another party, you do not need to complete question 2.*  *If the summons is against a person who is not an existing party to the proceedings, you must provide the details of the person in Section B of the Originating Application: Generic Sections (Form 53A).* |
| **PART A** | |  |
| I am applying for: | |  |
| 1. | the Court to make an order to inspect  all documents listed in the Notice to Inspect.  the documents with S/No. Enter no. here in the Notice to Inspect. |  |
| 2. | the said documents to be provided within Select a number days from the date of this Order for inspection. | *The applicable options are: 7 / 14 / 21 / 28 days.* |
| 3. | the documents are to be inspected at Enter address here. |  |
| 4. | State the reliefs which you are claiming here. |  |
| 5. | State the reliefs which you are claiming here. |  |
| **PART B** | |  |
| 6. | Costs of this summons  Costs in the cause.  No orders as to costs.  Each party to bear own costs.  Costs to be paid by   |  | | --- | | Enter name or party type here. |   Costs to be reserved to   |  | | --- | | Enter event here. |   Others:   |  | | --- | | Enter details here. | | *Costs in the cause means the costs of this summons will be decided at and will depend on the outcome of the main proceedings.*  *If you opt to reserve costs, please state the event at which costs is to be decided e.g. reserved to the final hearing.* |
| 7. | Select **only 1** option.  The reasons / evidence for this summons are stated in the supporting affidavit.  I do not intend to rely on any evidence / facts and will not file a separate affidavit to support this summons. | *If the Responding Party has agreed to provide the document(s) but have not done so, you do not need to file an affidavit. You must affirm the contents of the Notice to Inspect by using Section 2.*  *If the Responding Party objects to providing the document(s), please file a supporting affidavit. You may use the Generic Affidavit (Form 54).* |

### Annexure: Notice to Inspect

Please annex the completed Notice to Inspect: Form 88.

### Section 2: Affirmation

Insert the affirmation clause here if you are **not** filing a supporting affidavit.

If you are filing a supporting affidavit, you do not need to insert the affirmation clause.

Where the facts in the Notice to Inspect (for the parts completed by the applying party) are within my personal knowledge, they are true. Where they are not within my personal knowledge, they are true to the best of my knowledge, information and belief.

The summons is to be sworn / affirmed in accordance with the Form of Attestation (Form 106) of the Family Justice (General) Rules 2024.